

IQAC 2018-19

Minutes of Meeting (First IQAC meeting-4/12/18)

The first IQAC meeting was held on 4.12.18 at 3PM in the biology laboratory of Institute of Forensic Science, Mumbai. Total 12 members of the committee were present. Following points were discussed in the meeting as per the agenda:

Review was taken of the activities taken under each department for which members confirmed about activities in their respective department. They will facilitate written record for the upcoming meeting providing details of the same. NSS camp and cultural in charge confirmed January as the month of arranging camp and cultural fest. The AQAR form is divided into criteria's. The form has been distributed as per criteria to IQAC members and its briefing was done in the meeting as well as their signatures procured. Members will be collecting information from concerned faculty viz Miss Fayth D'Silva for academic calendar and helping her to plan out the same. The Cyber department will be taking up the responsibility of maintaining record of the feedback from parents, students and about the organization. The Cyber department members have also been notified for website updating and they confirmed of receiving tender and updating institute website by the month of May. Placement and alumni related challenges were discussed and emphasis on getting them conducted was emphasized. Maintenance of instrumentation, formation of staff club or staff council was initiated. Members were also asked about orientation/refresher trainings and asked to maintain a record of the same. Campus maintenance and beautification related programs would be one of the important agenda and has been confirmed by the committee head shri.Santosh Lohkare. Scholarship, schemes and RTI related documents to be maintained was emphasized. The next date of the meeting was decided to be 21st December 2018 with follow up of work in soft copy and documentation of its work. Members will bring the duly filled soft copy of criteria's supported with hard copy of related documents wherever necessary and they will maintain their criteria related files individually.

Following members were present for the meeting:

Name

- 1) Bhagyashree Kulkarni
- 2) Mr. A Deshmukh
- 3) Ms. Ashwini Pal
- 4) Ms. Romila Lemos
- 5) Neeta Khobragade
- 6) Mr. S.N. Lohakare

Signature

BKulkarni

Ashwini P.

..

Romila

Neeta Khobragade

04/12/18

S.N. Lohakare

7) Dr. Keval Vkey

Keval

8) Swaroop Manerikar

9) Venkatesh Narayan

Venkatesh


10) Mrs. Madhura Bhoite

M. Bhoite
3/1/20

11) Abhishek Mane

12) Mr. Bhagyashree Patil

B. Patil


Director
Director
Government Institute of
Forensic Science
Mumbai

Name of the
Faculty

Signature.

1.

2.

3. Mr. S. N. Lohakare

4. Smt. B. M. Pabli

5. Ms. Romila Lemes

6. Mr. S. R. Mamerikar

7. Ms. Ashwini V. Patil

8. Dr. Keral Ukey

9. Mrs. Anmol Deshmukh

10. Neeta Khobragade

11.

12.

13.

14.

15.

16.

17.

18.

19.

20.

21. Smt. Archana Bhoite

22. Smt. Pallavi Nakwa.

23. Shri. Abhishek Mare.

24. Shri. Venkatesh Narayan.

~~Wali~~

~~By Pall
Romila~~

~~SI~~

~~Arup~~

~~Shrey~~

~~Shri P~~

~~Prilongar
4/12/18~~

~~Prilongar
4-12-18~~

~~Prilongar~~

~~Vest~~

Date: 22.06.19

Minutes of Meeting

IQAC meeting was arranged on 22nd of June '19 at the Digital & Cyber forensic laboratory 10:30 am onwards. Members present for the meeting included Shri. N. M. Fatangare, Milind Panchbhai, Dr. Shrihari Sanap, Santosh Lohkare, Nitin Deshmukh, Smt. Neeta Khobragade, Dr. Deepika Bhandari, Fayth D'Silva, Romila Lemos and Bhagyashree Patil. Members absent for the meeting included Milind Meshram (on leave), Amol Deshmukh, Swaroop Manerikar (on leave), B. R. Gaikwad (on leave) and Keval Ukey. Minutes of meeting for last meeting held on 19th June 2019 were read out to all members with duly signed signatures. Under the guidance of Shri. Fatangre, NAAC & IQAC criteria were explained in detail to all the present members and explained how to collect data related to it along with necessary documentation was briefed to all. Also, members were provided and forwarded data and information with respect to the years 2018-19 and 2017-18 to further ease the process.

It was informed to all the members that a meeting shall be held in the next ⁰³ days for follow up of work that they have compiled along with necessary supporting documents they have gathered.

NAAC Coordinator: Shri.N.M. Fatangre



NAAC Joint Coordinator: Shri.Milind Panchbhai



IQAC Coordinator: Bhagyashree Kulkarni



IQAC Joint Coordinator: Shri.Shrihari Sanap




Director

Director

Government Institute of

Forensic Science

Mumbai

Date: 22.06.19

Action Report

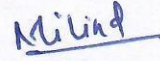
IQAC meeting was scheduled at the Digital and Cyber lab for discussion of NAAC & IQAC criteria at 10:30 am on 22nd June 2019. All the criteria were explained in depth to all the members. It was decided in the meeting that data collection be done for the year 2018-19 in next 05 days with due effect of the current meeting date. All the members were communicated to start gathering information along with maintaining documents related to same.

The next meeting is scheduled in 05 days with gathered data and documents from members.

NAAC Coordinator: Shri.N.M. Fatangre



NAAC Joint Coordinator: Shri.Milind Panchbhai



IQAC Coordinator: Bhagyashree Kulkarni



IQAC Joint Coordinator: Shri.Shrihari Sanap




Director

Director
Government Institute
Forensic Science
Mumbai

OC

Date: 28.06.2019

Minutes of Meeting

IQAC meeting was arranged on 28th of June '19 in the Director's Chamber at 12:25 pm onwards. Members present for the meeting included Shri. N. M. Fatangre, Milind Panchbhai, Dr. Shrihari Sanap, Santosh Lohkare, Nitin Deshmukh, Smt. Neeta Khobragade, Swaroop Manerikar, Dr. Deepika Bhandari, Romila Lemos and Bhagyashree Patil. Members absent for the meeting included Milind Meshram (on leave), Smt. Bhagyashree Kulkarni, B. R. Gaikwad (on leave) and Kēval Ukey. Minutes of meeting for last meeting held on 22nd June 2019 were read out to all members with duly signed signatures. Under the guidance of Director madam and Shri. Fatangre, NAAC & IQAC criteria were explained in detail and the review of documents collected or any difficulties occurred were discussed. Criterion I In-charge Mr. Santosh Lohokare told in the meeting that data collection is in progress. Criterion II In-charge Smt. Fayth D'Silva was absent but the progress was shared by Shri. Swaroop Manerikar. He told in meeting that result compilation is completed and collecting further data. Criterion III In-charge Shri. Shrihari Sanap told in the meeting that the templates for qualitative and quantitative matrices are ready and compilation of data is in progress. Criterion IV In-charge Smt. Neeta Khobragade has prepared filled templates and already started collecting data. Further collection of documents is in progress. Criterion V In-charge Smt. Deepika Bhandari told in the meeting that she has initiated the process and collecting documents. Criteria VI In-Charge Shri. Milind Meshram was absent for meeting. The member of this criterion Shri. Amol Deshmukh told in the meeting that the collection of documents is in progress. Criterion VI In-charge Shri. Milind Panchbhai told in the meeting that he is collecting the relevant documents. All members have agreed to collect maximum documents and data for their respective criteria. The members were also informed to collect and bring necessary documents on next scheduled meeting. Also, members were provided and forwarded data and information with respect to the years 2018-19.

It was informed to all the members that a meeting shall be held on 6th July for follow up of work that they have compiled along with necessary supporting documents they have gathered.

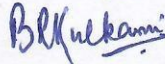
NAAC Coordinator: Shri.N.M. Fatangre



NAAC Joint Coordinator: Shri.Milind Panchbhai




IQAC Coordinator: Bhagyashree Kulkarni



IQAC Joint Coordinator: Shri.Shrihari Sanap




Director
Director
Government Institute
Forensic Science
Mumbai

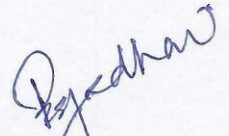
06

Date: 28.06.2019

Action Report

IQAC meeting was scheduled on 28th of June '19 in the Director's Chamber at 12:25 pm onwards. The review of all the criteria, documents collected and any difficulties raised were discussed with all the members. All the members were communicated to start gathering information along with maintaining documents related to same. It was informed to all the members that if they have any concern in data collected on day-to-day basis, their queries to be resolved by NAAC and IQAC coordinators. It was decided that one extra member to be added in Criterion VI (Governance, Leadership and Management).

The next meeting is scheduled on 6th July with gathered data and documents from members.



Director

Director
Government Institute
Forensic Science
Mumbai

NAAC Coordinator: Shri.N.M. Fatangre



NAAC Joint Coordinator: Shri.Milind Panchbhai



IQAC Coordinator: Bhagyashree Kulkarni



IQAC Joint Coordinator: Shri.Shrihari Sanap

